



Caring is our passion... Compassion is our belief...

NOA Healthcare Ltd., Margaret Powell House, 417 Midsummer Boulevard, Milton Keynes, MK9 3BN
Tel: 020 3130 1773 • www.noahealthcare.co.uk • Email: info@noahealthcare.co.uk

Working Time Directive.

Policy Number 35

Introduction

The Working Time Directive is designed to ensure workers are not exposed to working excessive hours which would risk compromising their own health and well being or the ability to perform their job function safely or according to professional expectations.

Policy

NOA Healthcare supports the intention of the working time directive.

Members are expected to apply the present and any future legislation for the Working Time Directive (Working Time Regulations)

Members 18 years or over wishing to work more than the present limit can choose to opt out. This may be indefinitely or for a certain period of time.

The decision to opt out is voluntary and must be in writing, it can be cancelled whenever desired, also in writing giving 7 days notice. (This can be extended to 3 months if mutually agreed.)

Members may work more than 48 hours in any one week period provided the average hours worked over a 17 week period is no more than 48 hours.

Members are responsible to maintain records, and when appropriate to make those records available, to demonstrate they are observing the Working Time Directive.

Policy Origin

In House Policy.

References

The Working Time Regulations (1998); The Working Time (Amendment) Regulations 2003

Date Policy Active.

To be determined once verified by the management group.

Review Date.

12 months after verification.

Quality Assurance Reference *POL/ 35/16*