



Caring is our passion... Compassion is our belief...

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Disclosure and Baring Service (DBS)

Formally CRB checks

Policy Number 32

Introduction

NOA Healthcare is committed to the provision of Members, who do not compromise, endanger or place at risk the safety and wellbeing of those for whom they care or for the Clients they have accepted assignments with.

Policy

DBS checks are processed in using either the DBS update service or through the contracted services of "Civil and Corporate Security Ltd". Members DBS checks will be repeated on an annual basis.

Prospective Members of NOA Healthcare have their DBS reports checked to ensure they are fit and suitable people to be engaged in the care of vulnerable adults or children and to practice their profession within Clients' organisations.

New reports or confirmation of existing DBS reports through the updating service are expected to be available within one week of the first assignment.

DBS reports will be stored for a maximum of six months to allow for any appeals.

Policy Origin

In House Policy.

References

Data Protection Act 1998: Section 124 of the Police Act 1997: CQC Disclosure and Barring Service DBS checks 2013 & 2015:

Date Policy Active.

March 2015.

Last Review Date.

July 2016.

Quality Assurance Reference POL/ 32/16