



Caring is our passion... Compassion is our belief...

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Employment History and References Checks

Introduction

NOA Healthcare endeavours to ensure all members employment history and professional references have been obtained and verified. Obtaining and reviewing employment history and professional references is an essential component of NOA Healthcare's Membership and Compliance process.

Policy

NOA Healthcare request two employment/professional references as identified by each prospective member.

Should the first request fail, the member is asked, where possible, to identify alternative appropriate person(s) to provide an employment/professional reference. A second request is made.

Should the second request fail, the prospective member is asked to identify an independent person who is willing to provide a personal reference.

In the absence of an employment/professional reference NOA Healthcare will use a personal reference to complete the membership/compliance process.

Policy Origin – In House Policy

Last Review Date: NOV 2023

Signature

Wilson Olakkengil

Next Review Date: FEB 2025

Reference: Workers Rights.Gov.UK – ACAS verbal advice

POL/31/19