



*Caring is our passion... Compassion is our belief...*

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## **Appraisal and Revalidation Checks**

Policy Number 12

### Introduction

*NOA Healthcare Ltd is dependent upon the level of satisfaction provided by Members' to the Client. It is therefore important to hold a robust, open and fair performance monitoring and appraisal supervision system. These will be conducted in line with NMC Revalidation Checks Policy and the NHS Standards of Employment.*

### Policy

*NOA Healthcare believes Members require a meaningful time period in which to adjust to their role before performance monitoring or Appraisal/Supervision can be meaningful. This time frame has been identified as three months following commencement with the Company.*

*Members will have periodic time set aside to discuss their performance, achievements, training completion, weaknesses and development needs.*

*Information will be drawn from the records held by NOA healthcare LTD, Members perception and aspirations plus Client feedback. An agreed action plan will be formed from the meetings conclusions and recorded in the Members file.*

### Policy Origin

*In House Policy.*

### References

Date Policy Active.

*September 2014.*

Review Date.

*July 2016.*

Quality Assurance Reference

*POL/ 12/ 14*